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Official use only

Code #: _____

Call # 1 _____

FY: 2022/2023 _____

**Government of Jamaica Administrative Grant
for Community Development Committees - Application Form**

Instructions:

1. Before completing this form, you should read the "Administrative Grant Information Sheet".
2. When completing the application form, you may contact your Parish Office for support.
3. Please note that completed Application form **MUST be submitted with supporting documents** to the Social Development Commission to avoid **NOT** being processed. You should keep a copy of your application for reference.

Checklist:

	Mandatory Criteria	Provision of documents
1	Application Form Signed by 2 Executive members	
2	CDC found on Community Listing	
3	CDC In Existence for more than a year	
4	Constitution -Cover page and signed Ratification page with date of ratification	
5	Minutes of last meeting held within the past 6 months signed by President and Secretary	
6	Assessment Certificate or Assessment analysis sheet with Passing Score, completed within last 3 years	
7	Bank Account owned by CDC	
8	Grant Fund Report (Income & Expenditure for last grant received)	

Name of CDC: _____

Name of CDC Executive: _____

Signature: _____

Position: _____

Date: _____