**CONSTITUTION CHECKLIST**

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| **AREA** | **STATUS (√ where areas are visibly present in the Constitution)** |
| Ratified Constitution (signed by Executive) | Checked |
| Organization’s Name | Checked |
| Organizational Vision & Mission | Checked |
| Membership | Checked |
| General Meeting (Frequency) | Checked |
| Executive Meeting (Frequency) | Checked |
| Election Guidelines | Checked |
| Voting Rights | Checked |
| Basic Financial Procedures | Checked |