**POSSIBLE USES OF THE GOJ ADMINISTRATIVE GRANT**

1. Stationery (books, pencils, paper, pen, printing paper, ink, envelopes etc)
2. Communication (phone and phone cards for the CDC)
3. Transportation assistance (maximum of 25%, must be in relation to CDC’s

Business)

1. Support to meeting venue (rental, repairs, furniture, fittings etc.)
2. Stipend (CDC secretariat – maximum 25%)
3. Utilities (light, water, internet)
4. Support to the comfort of a meeting space (chairs, fans, windows, weed whacker) -**approved down payment allowed**
5. Office equipment (computer, printer, fax machine) - **approved down payment allowed**
6. CDC Stamp
7. CDC Seal
8. Shirts for CDC Executive
9. CDC Banner
10. Registration (50% of cost for registration)
11. CDC Brochures
12. Refreshment for annual general meeting, maximum of 20% **OR** a maximum of 10% for all other meetings